



FINHAM PARK
MULTI ACADEMY TRUST

A LEVEL/LEVEL 3 RESULTS DAY

THURSDAY 13th AUGUST 2020

Due to the current circumstances, there are some significant differences this year to the way we need to organise the distribution of exam results on August 13th:

- School will not be open to any students or parents on results days. This is to minimise the chance of transmitting infection through any potential lapse of social distancing and to comply with the continuing government advice on avoiding large gatherings.
- Results will be 'released' on Thursday morning at 8.00 am through the school's secure and password protected VLE, FROG, that students have access to.
NB: It is vital that you have access to FROG in order to view the provisional Results Statement. Please check that you can do this before Results Day! If you have forgotten, lost or do not have your password for FROG, please follow the steps below:
 - Students: Log on to the school website and complete the form on the front page. IT services will then contact your parent/guardian with your new password.
- Other information will also be available on Results Day about:
 - a) Exam Results FAQ's
 - b) UCAS Applications, Clearing, re-enrolling in Sixth Form
 - c) The Appeals process
 - d) The Autumn exam series.
- Exam results are covered by data protection regulations and no one else can have access to a student's results unless he/she authorise school to release them to a third party. A form for this purpose is available on FROG and on the school website and must be returned by **Friday 31st July**.
- **NB: We cannot issue results over the phone**
- Paper copies of results will also be posted to arrive on Friday morning, together with the information documents indicated above.

UCAS/Progression

- All communication between school, students and parents on Results Day (results, appeals, sixth/college enrolment, subject options, etc) will be either by meetings scheduled remotely on Microsoft Teams or by email communication. If an appointment is needed, Senior members of the teaching staff may contact students on Teams between 9.00 am & 12.00 to discuss their progression options. Students and parents can communicate with school via a dedicated email address available on results day if they have queries or wish to discuss their choices: results@finhampark.co.uk





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NB: Because it is not possible this year to have face-to-face meetings in school, it is vital that students are available for remote meetings on Teams from 9.00 am until 12.00 noon. If you do not already have Microsoft Teams installed on your laptop/pc/mobile, please visit <https://www.microsoft.com/en-gb/microsoft-365/microsoft-teams/download-app> to download and install the Microsoft Teams software/app.

It is important that we have accurate contact details in order to communicate effectively with students on results day. For this reason, please provide the email address and mobile number/s we can reach you on on Results Day by returning the reply slip at the end of this letter with your contact details, preferably by email or by paper copy by post if an email is not possible.

Please note also that the results statements issued on 13th August are provisional and may change after any appeals are completed. Results Certificates (i.e. the legal proof of results) are sent to schools at the end of October. Any other certificates already received (eg BTECs, GCSEs taken in previous years etc) will be given out at the Awards evening at the end of December (further details will follow in the Autumn term). If students are unable to attend the Awards evening, they should contact the Exams Office from the beginning of November to arrange a mutually convenient time to collect the certificates.

- If you need to discuss Sixth Form/Post 16 enrolment before Results Day, please contact Miss Buckenham (Head of Sixth Form): (c.buckenham@finhampark.co.uk) or Mrs Wilkinson (l.wilkinson@finhampark.co.uk)

Appeals

If students are unhappy with any of their exam results in August, there will be an Appeals process and more details of this will be available on Results day. It is important to note however that Ofqual have already indicated that the grounds for an appeal by students will be very limited and that the advised route is to sit the exams made available in the Autumn series (see below).

The Autumn Exam series

If students are unhappy with the grade/s received in August, they will be able to take exams in the Autumn exam series, probably in November. More information about these exams and how to register for them will be available on the Results Day in August.

If you need to discuss any of the Results Day arrangements, please contact Mr. Jeffreys (the Examinations Manager).

Robin Jeffreys (Examinations Manager)
email: exams@finhampark.co.uk





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STUDENT CONTACT DETAILS FOR RESULTS DAY

STUDENT NAME:

PARENT/GUARDIAN NAME/S

CONTACT EMAIL ADDRESS/ES:

CONTACT TELEPHONE/MOBILE NUMBER/S:

Finham Park School
Green Lane
Coventry
CV3 6EA

Tel: 024 7641 8135
Fax: 024 7684 0803
Email: headteacher@finhampark.co.uk
www.finhampark.co.uk

Executive Headteacher: Mark Bailie
Chair of Trustees: Peter Burns MBE JP

