



25 January 2019

Dear Parent/Guardian

Role of Parent Governor at Finham Park School

The governing body is responsible for both the conduct of the school and for promoting high standards. We carry out our role by setting the vision for the school and ensuring that the school works efficiently and effectively towards achieving its vision. We do this by building a sound knowledge of the school and its community, both by supporting and challenging the school, and ensuring accountability and compliance. The governing body of our school is made up of parent governors, staff governors, community governors and co-opted governors.

A vacancy has arisen for a parent governor on our governing body. Knowledge of financial and data management would be desirable, however we would welcome applications from any parents who are interested in getting involved and have an interest in the school.

Application letters outlining your suitability for the role and detailing your experience should be addressed to the Chair of the Local Governing Body, Mrs P Kang, Finham Park School, Green Lane, Coventry, CV3 6EA by Friday 1 March 2019.

The local governing body meets at Finham Park School approximately six times per year at 6pm, usually on a Tuesday. All governors are expected to read reports and data on school standards ahead of meetings. You will also be expected to take part in other activities in support of the school.

We look forward to hearing from you. We will then arrange a time for you to come in and meet with us to discuss the role further.

Yours sincerely

Mrs P Kang
Chair of Governors