



April 16<sup>th</sup>, 2018

## Re: Year 9 Examinations Summer 2018

Dear Parents/Guardian,

I am writing to inform you about forthcoming examinations for Year 9 students during the Summer Term.

From the week beginning Monday, 30<sup>th</sup> April until the week ending Friday 25<sup>th</sup> May, students in Year 9 will sit internal exams in many of their subjects. Most of these exams will be held in normal lessons and classrooms and students will be informed of the dates by their teachers. For English, Science and Maths, however, students will take their exams on **Monday 30<sup>th</sup> April, Tuesday 1<sup>st</sup> May and Wednesday 2<sup>nd</sup> May**, as a year group, in the Sports Hall and Gym. A timetable for these exams is attached and is also available on the school website. A small number of students will take their exams in the the Personalised Learning Centre (PLC) if their Access Arrangements or learning difficulties make this appropriate.

It is important that students prepare properly for these exams and conduct themselves in a manner that allows them and others to perform to the best of their ability. These internal exams are important for a number of reasons:

- They give teachers, parents and students a measure of the progress made so far in their courses and help identify targets for the remainder of the year. They also provide information which may influence changes to the students' timetables in Years 10 and 11.
- They help teachers make decisions on which ability level or exam tiers to enter students in subjects where this applies (eg. Science, Maths, French, Spanish etc.).
- They give students the opportunity to perform under examination conditions that are similar in many ways to their GCSE and other external exams in Year 11. The exams will be supervised by teachers and external invigilators and will be conducted under the same strict conditions that the Exam Boards require in the summer. Students have been informed of and will be expected to adhere to a code of behaviour that follows the Exam Boards' Regulations and is in keeping with the school's Behaviour for Learning programme. **Any breaches of this code during exams will result in sanctions, starting automatically at the C3 level.** It is worth noting that breaches of the Exam Boards' regulations can result in a student being disqualified from all their examination entries in that exam season.

We would also advise your son/daughter to bring water to their examinations, as recent research has shown those students who drink water scored an average of 5% higher than those who did not.

We would like to wish all the students in Year 9 the best of luck in these forthcoming exams. Students will receive their results from their subject teachers after marking has been completed.

If you have any questions or concerns, please contact me during normal school hours.

Yours sincerely

R Jeffreys

(Examinations Manager)

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