

**Friends of Finham
Meeting 9th May 2016**



Minutes

Present:

Jane, Dave, Ginny, Angela, Dionne, Silvestros, Judy

Apologies:

Emma, Jo and Gaynor

Treasurer report.

Ginny reported that the fund has £1062.57. The foreign coin collection is ongoing so no final amount is available.

The bingo raised an impressive £373.50

VM confirmed to Jane that after half term the school are going to be promoting FoF non uniform day which is going to be held on 17/6/15. It is anticipated that this event should raise a substantial amount of funds.

A discussion was had to see if funds could be raised from donated revision books. Jane to contact the school to see if this could be a possible fund raiser. Concerns were raised about the books as it was thought that the curriculum could be changing and as a result the revision books would no longer be applicable.

Bingo night.

It was agreed that the bingo night was very successful as new parents attended the event as well as an impressive amount of money being raised. Thank you to everyone who made the evening possible. Jane sent out thank you letters to everyone who had contributed to the evening.

Foreign coin collection

VW to be contacted to remind her about sending an email to all parents and staff before half term about the coin and note collection.

Star-Studded Evening of Success

Jane attended the evening and presented the well-deserved winner Nicole with her award. Photo of presentation to Nicole is on FoF Facebook page.

Staff Liaison.

VM confirmed to Jane that the job specification was suitable and she will email information to all staff after half term.

It has been suggested by a member of staff that we should contact 6th form to try and involve the junior leadership team for future fund raising events. Jane to approach the 6th form to make enquiries about any possible future involvement with FoF.

Big Cheque and Dragons Den

Jane has collected the big cheque from Coventry Building Society and a date needs to be organised for all winning departments to attend for photo.

Year 7 New parents evening

Jane has contacted Andy Blair and The School Outfitters and they are going to be supplying raffle prizes of uniform bundles for the new Year 7 parents evening. Cat Ballou has not been approached by FoF as FoF2 are going to be asking them for a prize and it was felt that if we both asked this may seem like request overload.. Jane emailed Kay Grainger to explain why FoF had only asked two of the suppliers and is waiting for a reply to see if the school are happy with this arrangement.

At the new Year 7 evening it was decided to have another raffle prize which will be a starter stationary/equipment hamper.

Parents informed FoF at the 2015 new parent's night that they were not aware of the raffle and therefore had brought no money to buy tickets.

Jane to construct letter to go out to all new parents via the partner primaries to inform parents of the raffle as well as give information to them about FoF.

Godiva Festival

Discussion on what items would be needed for the event as well as how to run the stall. It was decided that FoF would have the stall on Saturday and FoF2 on Sunday. Dave to approach regular sponsor to see if they would contribute to the stall and items needed for it. An email will be needed to send out to parents asking for volunteers for Saturday 3rd July with the maximum of 2 hours per shift.

It was decided that a meeting was needed for both schools to plan the final details on Monday 5th June (6:30 at the Burnt Post)

FoF to approach potential raffle prize suppliers before this meeting.

Uniform

VM confirmed that she will promote "Say Goodbye to Your Tie" on the day of the last exam (17th June). The 2 uniform sales are going to be at Nancy's "thank you fete" on 18/6/16 and Stivichall School fete on 9/7/16.

Nancy's date confirmed with organisers but need to contact Stivichall to confirm the need for a stall.

Volunteers will be needed for both days. We also need to coordinate with FoF2 over the shared uniform.

Jane can help at both sales but will be unable to return uniform stock after Stivichall fete as she is going on holiday the next day for 3 weeks.

AOB

The rest of the donated teddies from the bingo night have been brought by 19th/21st Rainbow unit for their planned sleepover event. It will raise another £10.00

Dave confirmed that the IT Department have had successful meetings with Bit10 and are working closely together to get the best possible equipment. Mr Fletcher is working hard to establish a working relationship with the company which may involve student visits.

VM confirmed letter to parents and staff about the success of FoF has been approved .Jane to chase up with VM about distribution of letter.

Informal discussion was had at the end of the meeting about committee roles for the next academic year. At least one member will not be available to continue due to work/personal commitments.

Next meeting

Monday 5th June - 6.30pm at the Burnt Post.

The meeting is to discuss summer fundraising only.