



HOMWORK POLICY

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THE PURPOSE OF HOMEWORK

- **To encourage students to develop the skills needed for independent learning.**
- To develop self-discipline in work habits including working to deadlines
- To consolidate, reinforce and extend the skills, knowledge and understanding developed in the classroom.
- To enable classwork to concentrate on those activities requiring teachers' direct instruction, support or guidance.
- To open up areas of study or sources of information that are not accessible in the classroom.
- To enable students to meet the demands of GCSE coursework assignments.
- To prepare students for school and public examinations.
- To encourage parents/carers to be involved in students' learning.

GUIDELINES ON THE SETTING AND MARKING OF HOMEWORK

- Homework should be set *during* rather than at the end of the lesson.
- Homework must be written or displayed on the board so students can copy the task accurately. Colleagues need to ensure that sufficient time is allowed for this to be carried out.
- Homework must be written down accurately in planners (and on FROG), with clear deadlines for completion, by all students.
- Students with SEN should be given time to record homework and support understanding the tasks set during the lesson.
- Homework must be linked to the scheme of learning.
- The homework tasks set should be appropriate to the needs, age and ability of the students concerned.
- Where there is only one lesson a week homework may be set alternate weeks.
- Some departments may choose to set an extended piece of work which may be set across several weeks. In this case, the teacher must build in a regular checking mechanism to monitor progress to date with each student. Teachers must ensure that any extended project should be entered into the planner and on FROG each week.
- Homework must be marked in a timely fashion and returned to students with meaningful formative written feedback as stated in the Marking Policy.



Homework might be used to facilitate flipped learning or it might be peer/self-assessed using clear success criteria.

HOMEWORK TASKS

We must ensure that a variety of tasks are set for homework. Departments should discuss suitable homework tasks and teams of teachers are encouraged to plan homework collaboratively. Tasks should be carefully differentiated to meet the learning needs of students but some homework may be common across specific sets/classes in a year group. Possible tasks might be:-

Research
Reading
Drawing
Interviews
Investigations
Listening

Designing
Simple experiments
Drafting
Revision
Library work
Learning

Essay writing
Report writing
Model making
Projects
ICT applications
Preparation work

- Teachers should, as far as possible, avoid setting homework which is finishing off tasks of work which should have been completed in the lesson.
- Students should always indicate which tasks in their exercise books are homework by writing the word Homework in the margin and dating the work.
- Where appropriate students should receive differentiated tasks or a choice of tasks to complete as homework.

THE TIME TO BE SPENT ON HOMEWORK TASKS

- Y7 and Y8 students should spend 45-90 minutes in total a day on homework.
- Y9 students should spend 1-2 hours a day on homework.
- Y10 and Y11 students should spend between 1.5 to 2.5 hours a day on homework.
- Y12 and Y13 should students should be set 4 hours of homework per single award subject each week. In addition, all non-timetabled periods at school should be devoted to private study/extension work. Students should commit 7 hours per subject per week to study outside of lessons.

PROCEDURES WHEN STUDENTS FAIL TO COMPLETE HOMEWORK

- Homework must be completed on time. Should students persistently fail to submit homework a detention will be issued.
- Sixth Form should be issued a SFC for failure to complete homework.
- Valid reason for late homework must be supported by a letter from home; and may or may not be approved.



- Subject teachers will involve Subject Leaders where students have failed to complete homework three times or the quality of homework causes concern.
- If a pupil persistently fails to complete homework to a suitable standard the Subject Leader will inform the parents.
- College Leaders / Head of Sixth Form (KS5 only) should be involved if there is a pattern of lack of homework across the board

MONITORING AND EVALUATION

- The primary responsibility for monitoring homework lies with the teacher who set the homework.
- Mentors will also monitor that students have recorded homework in their planners. This will be checked on a weekly basis.
- Subject Leaders are also responsible for monitoring the quality, quantity, frequency and variety of homework set in their subject area. Departmental book trawls will support this.
- Senior leaders will be responsible for monitoring the overall effectiveness of the Homework Policy across the school. This will involve monitoring selected students, monitoring a year group, sampling exercise books and assignments and checking diaries.
- Subject Leaders, College Leaders and Leadership Team will review the Homework Policy annually. Parents may also be involved in such a review.

YEAR 7 AND 8 TARIFF

Mathematics, English and Science 45 minutes per week. This may be either 1 longer activity or 2 shorter activities.

Humanities subjects should set 30 minutes of homework per week

Art, Technology and Modern Foreign Languages 30 minutes homework per week

Music, Drama and IT One 30 minute homework per fortnight.

GCSE / Level 2 subjects TARIFF

Mathematics, English and Science 2 or 3 pieces of homework per week; or 1 longer piece, to reflect the needs of the programme.

RE and IT 1 piece of homework per week

Option subjects 1 or 2 pieces of homework per week



Each piece of homework is expected to be approximately 40 minutes

The demands of the examination specification require that major assignments for coursework assessment and examination preparation are set. This means that homework may be set on a more flexible basis at key points in Key Stage 4, with some shorter pieces of work and some extended tasks that are spread over several weeks.

POST 16 TARIFF

Post 16 students have varied timetables and homework should reflect the individual learning programme of each student. There are high expectations in terms of lesson preparation and research and homework, independent work and coursework deadlines will be set by the individual teacher.

For each level 3 course (AS/A2/Applied/OCR National) students should spend 7 hours a week outside of lessons on homework and extended study.

For GCSE resit courses, students should spend 2 hours of homework and independent study each week.



HOMWORK POLICY

Written by A Ford September 2018

Review date:
Review date:

Next review date: September 2019

Approved by Governors:

Signed:

Mr C Bishop
Headteacher

Date: 27/11/18

Signed:

Ms P Kang
Chair of Governors

Date: 27/11/18