Sixth Form Library Code of Conduct

We want you to enjoy and benefit from your time spent in the library and would ask you to please follow this code of conduct. The library is a working and not a social space. We do not expect you to be silent all of the time, but please keep noise levels to a minimum, so as not to disturb others. If you are working in the silent study spaces or are using the Library during a reading lesson, we do insist on silence.

- **DO** treat the Library as a working and not a social space
- **DO** respect the Library staff and other users
- **DO** ask the Library Team for help
- **DO** talk quietly
- **DO** return anything borrowed and put any rubbish in the bins provided

- **DO NOT** use phones (other than listening to music)
- **DO NOT** bring in food and drink (other than water)

We operate a strict two strikes and you are out policy. If the Library staff need to speak to you twice about your conduct, you will be asked to leave.

Mr. Bates
Library Manager
Welcome to FPS Library

The Library supports you in your studies. It provides a quiet place for private study and access to essential books, online resources and promotes a reading for pleasure culture. The Library Team are always happy to help you locate book resources and assist with online research.

Library Opening Times

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>MONDAY</td>
<td>08.00—16.30</td>
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<tr>
<td>TUESDAY</td>
<td>08.00—16.30</td>
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<tr>
<td>WEDNESDAY</td>
<td>08.00—16.30</td>
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<tr>
<td>THURSDAY</td>
<td>08.00—16.30</td>
</tr>
<tr>
<td>FRIDAY</td>
<td>08.00—16.00</td>
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</tbody>
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The Library Team

Mr Bates—Library Manager
Ms Webb—Senior Library Assistant
Ms Davis—Library Assistant

Library Users

Sixth Form students have access to the library throughout the school day. However, you are not the only users and must be mindful of other people and behave accordingly. The Library is also used for teaching, during which times, there will be a restriction on the number of sixth form students allowed to enter the library. The library may be full, or occasionally closed. If this is the case, a sign will be put on the door. Please take note of this or any other information before you enter.

What YOUR Library has to offer

- Over 17000 books, both fiction and non-fiction. Fiction books are shelved alphabetically by author and within genres. Non-fiction resources include text books and revision guides to help and support your learning. Non-fiction books are shelved in number order using the Dewey Classification System. The Library catalogue is available to search via Frog and reserve items online. But remember, the Library staff are also here to assist you find items and help in any other way.

- A-Level subject review magazines
- DVD’s
- Daily newspapers, magazines and comics
- 15 student PC’s and 6 laptops. (laptops for Sixth Form use only)
  You can print in the library and there is also a photocopier for student use. (5p per A4 & 10p per A3 copy)
- Nexus mini-tablets

“Whatever the cost of our libraries, the price is cheap compared to that of an ignorant nation.” Walter Cronkite